

and other foreign governments and allied forces require different standards.

5. Escorted Access. Personnel who require access without determination of fitness must be accompanied by a sponsor with authorization to escort individuals. The escort requirement is mandated for the duration of the visitation period. Escorted personnel must remain with their escort at all times. The Services will develop formal training for installation access sponsors and/or escorts. Pursuant to reference (c), all escorts must be United States citizens.

6. Fitness Adjudication Standards

a. Reference (c) requires that individuals establish their fitness, composed of distinct historic fitness and current fitness determinations, before being granted unescorted access to a DoD installation. Reference (c) and this enclosure establish the specific checks that must be performed to establish historic fitness and current fitness for unescorted access to DON installations and facilities. This paragraph establishes the DON standard to be used in making those determinations.

b. Standards for historic fitness. Historic fitness is established, at a specific point in time, only by means of a review of an individual's criminal history record information through a check of the NCIC III, and other relevant government databases and Service criminal justice information systems. The results of those checks are evaluated for:

(1) Criminal convictions. It is a disqualifying condition if an individual has been convicted:

(a) At any point of the felonies, or the attempt to commit or conspiracy to commit any of the felonies, as identified by uniform offense code, listed in Table 1.

(b) Within the last 10 years of any other felony.

(c) Within the past three years of any two misdemeanors.

(2) Failure to return credentials. It is a disqualifying condition if a non-DoD person has failed to return a previously-issued LRC upon termination or separation prior to the expiration of the LRC. This condition can be resolved one time with a written letter explaining why they failed to return the previously-issued LRC and confirming their understanding that failure to return a second LRC will disqualify them from receiving future unescorted access. LRCs that are not returned upon expiration are not considered "failure to return."

(3) Installation commanders and directors may disqualify any non-DoD person on a case-by-case basis for other articulable factors, based on a determination that the individual potentially poses an identifiable threat to order, discipline, health, or safety of the people or materiel on the installation, so long as those disqualifications are not arbitrary or discriminatory and are not based on specific criminal criteria other than those listed in paragraph 6.b. above.

Offense Categories
Treason
Espionage
Sabotage
Sedition
Military desertion
Homicide other than negligent vehicular manslaughter
Sexual assault or rape
Armed robbery
Arson
Aggravated assault with a gun or weapon, or on a law enforcement officer
Child molestation
Sexual exploitation
Firearms or explosives other than threats

Table 1. Lifetime Disqualifying Criminal Convictions

c. Standards for current fitness. Current fitness is established, on recurring and continuous basis, only by means of

a review of an individual's current derogatory information through a check of authoritative government sources for:

(1) Criminal justice related disqualifying offences. It is a disqualifying condition if an individual is:

(a) Listed in the NCIC:

1. National Sex Offender Registry.
2. Known or Appropriately Suspected Terrorist File.
3. Foreign Fugitive File.
4. Wanted Persons File.
5. Violent Person File.

(b) Currently subject to a felony want or warrant, regardless of offense.

(c) Currently on trial for any felony offense.

(2) Terrorism-related disqualifying conditions. It is a disqualifying condition if an individual is a confirmed match for an entry in the TSDB. All potential TSDB matches must be confirmed in accordance with reference (ad) prior to becoming a disqualifying condition.

(3) Barment. It may be a disqualifying condition if an individual is currently barred from another DoD or federal installation or facility. The installation commander must review the circumstances of each such instance to determine whether the individual should be disqualified.

(4) A claimed identity that cannot be verified based on the reasonable belief that the person submitted fraudulent identity information in the attempt to gain access.

d. Optional criteria. Depending on the specific characteristics of an installation, it may be a disqualifying criteria for an individual to not be a United States citizen or to not hold an active security clearance of a particular level.